

Greene County Public Schools
Acceptable Use Policy
for Elementary Students

All elementary school students in **Grades 3, 4, and 5** are asked to take time with their parents to openly discuss, understand, and commit to the following guidelines for acceptable use of technology resources at school. We ask every student and their parents to sign a statement of acceptable use and return it to their homeroom teacher.

The use of computers and other technology tools is a privilege that comes with special responsibilities. If a student does not follow the guidelines listed below, there could be consequences that will restrict that student's use of computers and other equipment at school.

- 1) I will use any electronic device, such as computers, keyboards, digital cameras, printers, iPads, iPods or PSPs, only with the supervision and permission of an adult.
- 2) I will use all equipment and networks carefully to avoid any damage or change to the computer system or its software.
- 3) I will not change, delete, add to, or download any software unless instructed by a teacher.
- 4) I will respect the work and files of others and agree not to intentionally open, copy, change, delete, or damage files or folders that are not mine.
- 5) I will not print without the teacher's permission. I will print only one copy of a document. If a document does not print I will ask my teacher or the computer teacher for assistance.
- 6) I will use the Internet at school for the purpose of education, and for researching approved school assignments only.
- 7) I will observe copyright laws. I will not plagiarize information.
- 8) I will use my Gagle email account responsibly in the following ways:
 - I will be kind and respectful of others and use appropriate language in my messages.
 - I will keep my password private, even from my best friend! Your Gagle service will never ask for it, so neither should anyone else.
 - I will use only my Log-in Name and/or e-mail address when chatting or sending e-mail.
 - I will never give out personal information like my name, address, or phone number.
 - I will remember that nothing I write on the Web is completely private -- including e-mail. So, I will be careful and think about what I type and who I tell.

**PLEASE COMPLETE AND SIGN THE AGREEMENT ON THE FOLLOWING PAGE.
YOUR CHILD WILL ONLY GAIN ACCESS TO ELECTRONIC DEVICES UPON THE
SIGNED AND RETURNED SIGNATURE PAGE TO YOUR CHILD'S SCHOOL.**

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Dear Parent or Guardian:

After you have had an opportunity to carefully read the Acceptable Use Policy for Elementary Students with your child, please sign below and return this page to your child's school. Your child will also be required to show his/her agreement to abide by those guidelines by signing the form as well. If at any time the student violates this agreement, access to these technologies may be denied for a time period specified at the time of the infraction.

I have read the Acceptable Use Policy for Elementary Students.

Parent/Guardian Name (please print)

Parent/Guardian Signature

Date

My parent/ legal guardian and I have reviewed and discussed the Greene County Public Schools Acceptable Use Policy for Elementary Students. I understand that the computer, the Internet and other electronic information resources are to be used for educational purposes. I also understand that if I break the rules, my use of these educational tools may be taken away from me and that other disciplinary or legal action may be taken. I promise to follow the rules.

Student Name (please print)

Homeroom Teacher

Student Signature

Date